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2020 MAR 24 PM 1:38

U.S. BANKRUPTCY COURT  
NORTHERN DISTRICT OF OHIO  
AKRON

UNITED STATES BANKRUPTCY COURT  
NORTHERN DISTRICT OF OHIO  
EASTERN DIVISION

IN RE:	)	ADMINISTRATIVE ORDER NO. 20-01
	)	
	)	
TEMPORARY SUPPLEMENTAL	)	JUDGE ALAN M. KOSCHIK
PROCEDURES TO OBTAIN A	)	
MORATORIUM OF CHAPTER 13 PLAN	)	
PAYMENTS AND DELEGATION OF	)	
AUTHORITY TO SIGN AND ENTER	)	
CERTAIN ORDERS	)	

**ADMINISTRATIVE ORDER GOVERNING  
TEMPORARY SUPPLEMENTAL PROCEDURES TO OBTAIN A  
MORATORIUM OF CHAPTER 13 PLAN PAYMENTS AND  
DELEGATION OF AUTHORITY TO SIGN AND ENTER CERTAIN ORDERS**

In response to the pandemic spread of the COVID-19 disease and the SARS-CoV-2 virus, the National and State Declarations of Public Health Emergencies by the President of the United States and the Governor of the State of Ohio, and guidance issued by the federal Centers for Disease Control and Prevention and state and local health officials, and the expected resulting interruption in employment for many persons, including chapter 13 debtors, this Court in its Akron location will temporarily supplement its procedures relating to requests for a moratorium or suspension of chapter 13 plan payments.

Although the Court will continue to accept and consider requests for a plan payment moratorium by motion, the Court will also now consider stipulations, in a form prescribed by the chapter 13 trustee, for such pay suspensions by and between chapter 13 debtors and the standing chapter 13 trustee. Such stipulations shall include the proper formatting to be an “order thereon” that can be electronically signed pursuant to the Court’s Administrative Procedure’s Manual.

Such stipulations must provide for a moratorium of no more than sixty (60) days, and not purport to suspend payment of any conduit mortgage component included in the debtor's plan payment (as required by paragraph 21 of this Court's Administrative Order No. 19-04). There will be no need for a separate form of order.

In addition, in the interest of judicial economy and the potential urgency of these matters, the Clerk of the Bankruptcy Court, through his regularly-appointed deputies, may sign the stipulations and orders thereon as contemplated by this Administrative Order and enter them onto the docket of the respective debtors' chapter 13 case if they are assigned to the undersigned judge, without submission to the judge. This delegation shall supplement, but not replace, the other delegations of authority granted to the Clerk of the Bankruptcy Court for the Northern District of Ohio in Administrative Order No. 19-03.

The Clerk's actions authorized by this order shall be accomplished by the affixing to such orders the following language:

ENTERED PURSUANT TO ADMINISTRATIVE ORDER NO. 20-01.

<NAME OF COURT'S DULY-APPOINTED CLERK OR ACTING CLERK>,  
[ACTING] CLERK OF BANKRUPTCY COURT

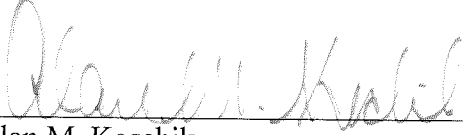
BY \_\_\_\_\_  
Deputy Clerk

Any party adversely affected by an order so entered shall be entitled to reconsideration thereof by a judge of the United States Bankruptcy Court if, within fourteen days of service of notice of the entry of such order, such party files a written motion for reconsideration, which motion or memorandum attached shall state the grounds therefor. Such motions for reconsideration will ordinarily be considered by the Court upon the papers submitted.

Any party adversely affected by an order shall retain all rights of any nature relating to the impropriety of the order on the underlying motion.

**IT IS SO ORDERED.**

DATED: March 24, 2020

  
\_\_\_\_\_  
Alan M. Koschik  
United States Bankruptcy Judge